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Invitation to Apply for Prequalification (IPQ):

Buildings L and G Elevator Replacement Project

IPQ-25-015

October 1, 2024

Prequalification Applications shall be only submitted electronically via e-mail to Igor Scherbakov, Procurement Manager, at Elevators-25-015@alexrenew.com on or before 2:00 PM ET, October 15, 2024. Paper copies will not be accepted.

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TABLE OF CONTENTS

1 PURPOSE 1

2 COMPETITION INTENDED..... 1

3 DESCRIPTION OF WORK 1

4 PREQUALIFICATION PROCESS 2

5 PREQUALIFICATION APPLICATION 7

6 MISCELLANEOUS..... 9

LIST OF ATTACHMENTS

Attachment A. Prequalification Application

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1 PURPOSE

The intent of this Invitation to Apply for Prequalification (IPQ) process (Procurement) is for the City of Alexandria Sanitation Authority, d/b/a as AlexRenew to identify qualified Contractors with successful experience in the in the construction of projects similar to the Buildings L and G Elevator Replacement Project. This Prequalification is for Contractors only. Prequalification Applications will **NOT** be accepted from subcontractors.

2 COMPETITION INTENDED

It is AlexRenew's intent that this Procurement permits a competitive bidding process for construction to replace the elevators in Buildings L and G. It shall be the Applicant's responsibility to advise the AlexRenew Point of Contact in writing if any language, requirement, specification, etc., or any combination thereof, that inadvertently restricts or limits the requirements stated in this prequalification solicitation to a single source. Such notification must be received by the AlexRenew Point of Contact no later than fifteen (15) days prior to the date set for acceptance of applications.

3 DESCRIPTION OF WORK

Established in 1952 by the Virginia Water and Waste Authorities Act, AlexRenew's mission is to clean wastewater to protect public health and Alexandria's waterways. AlexRenew is governed by a five-member citizen Board of Directors and is a political subdivision of the Commonwealth of Virginia. AlexRenew serves more than 300,000 people in the City of Alexandria and parts of Fairfax County, Virginia. It currently maintains capital assets valued at approximately \$1.2 billion and treats approximately 38 MGD (up to 116 MGD during wet weather) of wastewater at its wastewater treatment plant, located in Alexandria, Virginia. Elevators that service two buildings on AlexRenew's wastewater treatment plant – Buildings L and G – are in need of replacement and modernization.

Building L is a multistoried structure housing three (3) stairwells and a passenger/service elevator. The building comprises two (2) main above-grade sections, with the west side reaching a roof elevation (EL.) of 119.33 and the east side at EL. 107.33. The passenger/service elevator, installed in 2000-2001, serves eight floors, from the basement to the 7th floor. Since early 2023, the elevator has faced prolonged downtime due to malfunctioning and obsolete equipment, adversely impacting staff. AlexRenew is looking to conduct a turnkey modernization of the existing elevator with non-proprietary equipment with related work included. The scope for the Building L elevator replacement includes but is not limited to: a new nonproprietary microprocessor-based controller, new VVVF motor drive unit, new landing system, new wiring, new nonproprietary geared or gearless traction machine, new deflector sheave, new hoist cables, new car and counterweight roller guides, new linear closed loop door operator, nonproprietary car and hoistway door operating equipment, new governors, and pit tension sheaves, hall call stations and hall lanterns, new cab interiors, flooring and car operating panels. It is expected that all code required related work and permit costs will be included with bids.

The freight elevator in Building G serves three (3) floors, installed in 1977 by Dover Elevator, and is considered obsolete. AlexRenew is looking to conduct a turnkey modernization of the existing elevator with non-proprietary equipment with related work included. The scope for the Building G elevator

replacement includes but is not limited to: the replacement of the existing control system with a new non-proprietary microprocessor-based controller, new landing system, new wiring, new hydraulic jack assembly and piping, new car solid slide guides, the addition of automatic door operation, car and hoistway doors and door operating equipment, new cab shell with diamond plate flooring, hall call stations and signaling fixtures. It is expected that all code required related work and permit costs will be included with bids.

The estimated construction cost for the Buildings L and G Elevator Replacement Project is \$2,000,000 and scheduled to be complete by the 4th quarter of calendar year 2025. Notice to Proceed for construction is anticipated in December 2024.

4 PREQUALIFICATION PROCESS

4.1 General

- A. The Applicant shall be defined as the legal entity which submits a Prequalification Application in response to this solicitation and who will execute the Contract with AlexRenew for the Buildings L and G Elevator Replacement Project. Applicants shall be a single corporate entity and AlexRenew will not accept Prequalification Applications from joint ventures or any other entity (e.g., limited liability company) that is comprised of more than one corporate entity.
- B. Only Applicants that have been prequalified in accordance with the procedures herein will be allowed to submit a bid for Buildings L and G Elevator Replacement Project . Bids received from those who have not been prequalified will not be considered.
- C. Applicants agree that once prequalified, all criteria and requirements contained herein shall be maintained by the Applicant throughout the life of the prequalification and for construction of the Buildings L and G Elevator Replacement Project. AlexRenew reserves the right to conduct an independent investigation of any information, including prior experience, identified in a Prequalification Application by contacting project references, accessing public information, contacting independent parties, or by any other means.
- D. All materials submitted by Applicants shall become the property of AlexRenew and will not be returned. By submitting a Prequalification Application, the Applicant agrees that AlexRenew may research and/or verify information provided and contact any applicable entities associated with such information.
- E. Applicants shall submit qualification information in accordance with the requirements identified herein. AlexRenew may, in its discretion, contact an Applicant during the evaluation process for clarification of any entries in the Prequalification Application submitted by the Applicant and may request additional information. Such additional information must be submitted to AlexRenew no later than five (5) business days after the request. The decision to prequalify an Applicant shall not, however, constitute a determination that the Applicant is responsible, and such Applicant may be subsequently rejected as non-responsible on the basis of subsequently discovered information.

4.2 Procurement Schedule

- A. AlexRenew anticipates conducting the overall Procurement process in accordance with the list of milestones outlined in Table 4.1. These milestones are subject to revision, and AlexRenew, at its sole discretion, reserves the right to modify the milestones as it finds necessary.

Table 4.1. Procurement Schedule

Date	Activity
October 1, 2024	Issue Invitation to Apply for Prequalification (IPQ)
October 7, 2024, 2:00 PM ET	Last Date to Submit Questions Regarding IPQ
October 15, 2024, 2:00 PM ET	Deadline for Prequalification Application Submission
October 22, 2024	Notification of Applicants
October 22, 2024	Issue Bid Documents to Prequalified Applicants
December 2024	Anticipated Notice to Proceed for Contract

4.3 AlexRenew Point of Contact

- A. AlexRenew's sole Point of Contact (POC) for matters related to this IPQ is provided below. AlexRenew's POC is the only individual authorized to discuss this solicitation with any interested parties, including Applicants. All communications with AlexRenew's POC about the project or this solicitation shall be in writing, as required by applicable provisions of this solicitation.

Igor Scherbakov
Procurement Manager
Elevators-25-015@alexrenew.com

- B. Prior to the award of a contract resulting from this Procurement, Applicants are prohibited from contacting AlexRenew staff other than the AlexRenew POC identified above. Applicants are also prohibited from contacting any member of the AlexRenew Board of Directors and any other staff or entities contributing to the development of the Project. Any such contact may result in disqualification from participating in this procurement.
- C. If any questions or responses require revisions to this solicitation as it was originally published, such revisions will be by formal addendum only. AlexRenew disclaims the accuracy of information derived from any source other than AlexRenew's POC, and the use of any such information is at the sole risk of the Applicant.

4.4 Evaluation Criteria

AlexRenew may deny prequalification for any Applicant only if it finds any of the following per Virginia Code § 2.2-4317; Prequalification generally; prequalification for construction, of the Virginia Public Procurement Act:

- A. **Bonding Capacity.** The Applicant does not have sufficient financial ability to perform the project. Evidence that the Applicant can acquire a surety bond from a corporation included on the United States Treasury list of acceptable surety corporations that is properly licensed in the Commonwealth of Virginia in the amount and type required by AlexRenew shall be sufficient to establish the financial ability of the Applicant to perform the contract resulting from such procurement.
- B. The Applicant does not have the appropriate experience for construction of the Buildings L and G Elevator Replacement Project, as determined by AlexRenew.
1. **Related Project Experience.** In order to be prequalified, Applicants must present evidence that they have the appropriate experience to successfully complete the construction of projects similar to the size and scope of the Buildings L and G Elevator Replacement Project planned by AlexRenew.
 - a) Applicants shall provide a detailed description of the Applicant's three (3) most similar projects as compared to the size and scope of the project planned by AlexRenew and described in this IPQ, for which the Applicant has served as the Contractor. These projects must have been completed within ten (10) years from the date of this IPQ.
 - b) A successfully completed project shall mean: 1) that the project was completed within the contract time, including any owner-approved time extensions; 2) that the project was completed at or below the contract award amount, including any subsequent owner-approved cost change orders; and 3) that the project was completed in accordance with the contract documents.
 2. **Personnel Qualification Requirements.** In order to be prequalified, Applicants must acknowledge the following minimum qualification requirements for the Project Manager and Superintendent. These will be the minimum qualification requirements reviewed as a part of the preconstruction submittals. AlexRenew reserves the right to reject the Contractor's proposed personnel if they fail to meet these requirements, in which instance the Contractor will propose other individuals for AlexRenew's review and approval.
 - a) **Project Manager.** The Project Manager must have a minimum of 10 years' experience as a Project Manager and have worked on similar size and/or types of projects. The Project Manager must be a direct employee of the Contractor and cannot be designated as an officer of the Company.
 - b) **Superintendent.** The Superintendent must have a minimum of 10 years' experience as a Superintendent and have worked on similar size and/or types of projects. The Superintendent must have at a minimum an Occupational Safety and Health Administration (OSHA) 30-Hour Certification.
 3. Each Applicant shall have a Virginia Class A Contractor License. All licensures and registrations must be effective as of the date of receipt of the IPQ.
 4. All elevator mechanics shall be certified and licensed by the Commonwealth of Virginia per Virginia Code Section § 54.1-1140 et seq. All licensures and registrations

must be effective as of the date of receipt of the IPQ.

- C. The Applicant or any officer, director, or owner thereof has had judgments entered against him/her within the past 10 years for the breach of contracts for governmental or non-governmental projects, including, but not limited to, design-build or construction management.
- D. The Applicant has been in substantial non-compliance, as determined by AlexRenew, with the terms and conditions of prior construction contracts without good cause. If AlexRenew has not contracted with the Applicant in any prior construction contracts, AlexRenew may deny prequalification if the Applicant has been in substantial non-compliance with the terms and conditions of comparable construction contracts with another public body without good cause. A public body may not utilize this provision to deny prequalification unless the facts underlying such substantial noncompliance were documented in writing in the prior construction project file and such information relating thereto given to the contractor at that time, with the opportunity to respond. Substantial non-compliance shall include, but is not limited to:
 - 1. Within the last three (3) years Applicant has received a final order for failure to abate or for a willful violation by the US Occupational Safety and Health Administration (OSHA) or by the Virginia Department of Labor and Industry or any other government agency; or
 - 2. Applicant has paid liquidated damages for failure to complete a project by the contracted date within the last five (5) years; or
 - 3. Applicant has paid actual damages resulting from failure to complete a project by the contracted date within the last five (5) years; or
 - 4. Applicant has been terminated for cause on a contract within the last five (5) years; or
 - 5. Applicant has received more than two (2) cure notices on a single project in the past within the past five (5) years; or
 - 6. Applicant has had repeated instances on a project within the last five (5) years of installation and workmanship deviations which exceed the tolerances in the standards referenced in the contract documents. Documentation of such instances shall be the written reports and records of the owner's representatives on the project; or
 - 7. Applicant has failed to complete a project within the contracted date within the last five (5) years, for reasons within the contractor's control. Documented delay of delivery of material necessary to perform remaining work or seasonal conditions that bear on performing the work or operating specific equipment or building systems shall be considered in mitigation; or
 - 8. Applicant has been determined to be in material breach of a contract.
- E. The Applicant, or any officer, director, owner, project manager, procurement manager, or chief financial official thereof has been convicted within the past ten (10) years of a

crime related to governmental or non-governmental construction or contracting, including, but not limited to, the Ethics in Public Contracting provisions of the Virginia Public Procurement Act (§ 2.2-4367 et seq.), the Virginia Governmental Frauds Act (§ 18.2 -498.1 et seq.), Chapter 4.2 (§ 59.1 -68.6 et seq.) of Title 59.1, or any substantially similar law of the United States or another state.

- F. The Applicant or any officer, director, or owner thereof is currently debarred pursuant to an established debarment procedure from bidding or contracting by any public body, agency of another state, or agency of the federal government.
- G. The Applicant failed to provide to AlexRenew, within the established time frame, any information requested in this solicitation relevant to items A through F above.

4.5 Evaluation Process

- A. Prequalification Applications will be evaluated in accordance with the criteria listed herein. An unsatisfactory rating in any one (1) category above may be considered sufficient cause to deny prequalification to an Applicant.
- B. Prior to the issuance of a written determination to deny prequalification, AlexRenew will notify the Applicant in writing of the results of the evaluation and disclose the basis thereof.
- C. Within ten business days after receipt of the notice, any bidder determined to be ineligible may submit rebuttal information challenging the evaluation. AlexRenew shall issue its written determination of disqualification or ineligibility based on all information in the possession of the public body, including any rebuttal information, within five business days of the date the public body received such rebuttal information per Virginia Code Section § 2.2-4357 "Ineligibility".
- D. If this IPQ process results in less than three (3) prequalified firms, AlexRenew reserves the right to cancel the prequalification process and issue an Invitation for Bid with minimum qualifications in lieu of applying the prequalification or reissuing the prequalification. AlexRenew in its sole discretion will determine whether to proceed with the Prequalification process or not.

4.6 Questions and Addenda

- A. All questions and requests for clarification regarding this solicitation shall be submitted to AlexRenew's POC via email only. No requests for additional information, clarification, or any other communication should be directed to any other individual.
- B. No oral requests for information will receive a response.
- C. All email communications to AlexRenew from Applicants shall specifically reference the correspondence as being associated with "Buildings L and G Elevator Replacement Project IPQ-25-015."
- D. All questions or requests for clarification must be submitted by the deadline set forth in Section 4.2. Questions or clarifications requested after such date and time will not be answered, unless AlexRenew elects, in its sole discretion, to do so.

- E. Changes to the Invitation to Apply for Prequalification, in the form of addenda, may be issued between the release and submission dates. Notice of addenda will be posted on eVA at <http://www.eva.virginia.gov> and the AlexRenew website <http://alexrenew.com>. All potential Applicants are encouraged to monitor these web pages for the most current addenda.

5 PREQUALIFICATION APPLICATION

This Section describes specific information that must be included in the Prequalification Application. Applicants shall provide each of the following items below in the order presented. Failure to include any of the requested information may be cause for the Prequalification Application to be considered non-responsive and/or non-responsible and rejected.

If the Applicant has concerns about information included in its Prequalification Application that may be deemed confidential, the Applicant shall adhere to the requirements set forth by Section 6.4.

5.1 Cover Letter

- A. The Cover Letter shall be on the Applicant's letterhead and identify the full legal name and address of the Applicant.
- B. The Cover Letter shall be signed by an authorized representative of Applicant's organization. The Authorized Representative shall be an individual with the authority to execute a Contract on behalf of the Applicant.
- C. Identify the name, title, address, phone number, and email address of an individual who will serve as the point of contact for the Applicant.
- D. Identify the name, address, and telephone number of the individual who will serve as the Principal Officer of the Applicant. (e.g., President, Treasurer, Chairperson of the Board of Directors, etc.).
- E. Provide a brief history of your firm to include how many years the Applicant has been in business as a contractor under its present name and identify any other business names used and how long they were in effect.

5.2 Prequalification Application and Signature Page

Applicants shall fully complete the Prequalification Application provided in Attachment A with attention to the following sections:

- A. Demonstration of Related Project Experience. For each of the three (3) reference projects include the following information:
 - 1. Name and location of project.
 - 2. Project description of sufficient detail to allow determination of project size and scope.
 - 3. Name of the Project Manager and Superintendent who had direct responsibility for the project.

4. Identify and describe similar characteristics to AlexRenew's planned Buildings L and G Elevator Replacement Project.
 5. Initial and final construction contract costs.
 6. Number and value of change orders.
 7. Percentage of total project value that was self-performed.
 8. Contractual substantial completion date and actual substantial completion date.
 9. List of major subcontractors.
 10. Contact information for a person representing the owner/client for the Reference Project who was in responsible charge of the project and is knowledgeable of the Applicant's role (include name, title, phone number, and e-mail).
- B. Acknowledgement of Personnel Qualification Requirements. Applicants are not required to provide information in response to this section. Applicants shall only provide an acknowledgment that personnel meet the minimum qualifications outlined in Section 4.4.
- C. State Corporation Commission Registration. Applicants shall complete the State Corporation Commission (SCC) Registration in the Prequalification Application, providing the Applicant's name, registration number, and status.
- D. All Prequalification Applications shall be signed by the Authorized Representative of Applicant.

5.3 Other Documents

Include the following with the Application Statement in this order.

A. Verification of Bonding Capacity

Applicants shall provide a letter from a surety or insurance company (with a Best's Financial Strength Rating of A or better and Financial Size Category VII or higher by A.M. Best Co.) stating that the Applicant is capable of obtaining a performance and payment bond based on the current estimated contract value for the construction of the Buildings L and G Elevator Replacement Project, which bonds will cover the Project and any warranty periods. The letter of surety shall clearly state the rating categorization noted above and reference the estimated contract value as identified in herein, in a manner similar to the notation provided below:

"As surety for [the above named Contractor], [XYZ Company] with A.M. Best Financial Strength Rating [rating] and Financial Size Category [Size Category] is capable of obtaining one hundred percent (100%) Performance Bond and one hundred (100%) Labor and Materials Payment Bond in the amount of the anticipated cost of construction, and said bonds will cover the Project and any warranty periods as provided for in the Contract Documents on behalf of the Contractor, in the event that such firm be the successful bidder and enter into a contract for this Project." This letter shall also state the Applicant's per project and total bonding program limits and that the Surety is authorized/licensed to do business in the Commonwealth of Virginia.

B. Commonwealth of Virginia Class A Contractor's License

Applicants shall provide a copy of certificate verifying that Applicant has a valid Commonwealth of Virginia Class A Contractor's License.

5.4 Submission

- A. Applications must be delivered to Elevators-25-015@alexrenew.com with the subject line: **IPQ-25-015 [APPLICANT'S COMPANY NAME]** no later than the deadline specified in this IPQ.
- B. Applications received after the submission date and time prescribed herein will not be considered and will be returned to the Applicant. If confirmation of Application receipt is needed, please use the "Request Delivery Receipt" or similar email option when submitting Application.
- C. No paper copies of the Application will be accepted.
- D. AlexRenew will notify all Applicants in writing whether they have been determined to be a prequalified contractor within fourteen (14) calendar days after the deadline for receipt of the Prequalification Application. This decision shall be final and conclusive unless the Applicant appeals within ten (10) business days of receipt of the notice in accordance with the process set forth in Section 4.5.C, consistent with the process provided in the Virginia Code Section 2.2-4357. The Applicant may not institute legal action until all statutory requirements have been met.

6 MISCELLANEOUS

6.1 Rights and Reservations of AlexRenew

In connection with this solicitation, AlexRenew reserves to itself all rights (which rights shall be exercisable by AlexRenew at its sole discretion) available to it under applicable law, including without limitation, the following, with or without cause and with or without notice:

- A. The right to cancel, withdraw, postpone or extend this IPQ or the subsequent ITB in whole or in part at any time prior to the execution by AlexRenew of the contract, without incurring any obligations or liabilities.
- B. The right to issue a new IPQ.
- C. The right to reject any and all submittals, responses, and bids received at any time.
- D. The right to modify all dates set or projected in this IPQ.
- E. The right to terminate evaluations of responses received at any time.
- F. The right to suspend and terminate the procurement process for the project, at any time.
- G. The right to revise and modify, at any time prior to the respective Application and bid submittal dates, factors it will consider in evaluating responses to this IPQ and the subsequent ITB and to otherwise revise its evaluation methodology. Should any modifications occur, Applicants will be notified.

- H. The right to waive or permit corrections to data submitted with any response to this IPQ until such time as AlexRenew declares in writing that a particular stage or phase of its review of the responses to this IPQ has been completed and closed.
- I. The right to issue addenda, supplements, and modifications to this IPQ, including but not limited to modifications of evaluation criteria or methodology and weighting of evaluation criteria.
- J. The right to permit submittal of addenda and supplements to data previously provided with any response to this IPQ until such time as AlexRenew declares in writing that a particular stage or phase of its review of the responses to this IPQ has been completed and closed.
- K. The right to hold meetings and conduct discussions and correspondence with one or more of the Applicants responding to this IPQ to seek an improved understanding and evaluation of the responses to this IPQ.
- L. The right to seek or obtain data from any source that has the potential to improve the understanding and evaluation of the responses to the IPQ, including the right to seek clarifications from Applicants.
- M. The right to add or delete Applicant responsibilities from the information contained in this IPQ or the subsequent ITB.
- N. The right to appoint and change appointees of any members of AlexRenew's evaluation committee.
- O. The right to use assistance of technical and legal experts in the evaluation process.
- P. The right to waive deficiencies, informalities, and irregularities in an Application, accept and review a non-conforming Application, or seek clarifications or supplements to an Application.
- Q. The right to disqualify any Applicant that changes its submittal without AlexRenew approval.
- R. The right to change the method of award between the advertisement of the IPQ and the advertisement of the ITB.
- S. The right to respond to all, some, or none of the inquiries, questions and/or requests for clarification received relative to the IPQ.

6.2 No Obligations for Application Costs

- A. AlexRenew shall not be responsible for any costs incurred by Applicants resulting from their participation in this Procurement process. Each Applicant shall bear its own expenses in connection with such participation including the provision of any supplemental information, which may be requested. AlexRenew shall have no liability for costs incurred by Applicants in connection with the preparation and evaluation of prequalification materials and any findings and determinations made therefrom.

6.3 Virginia Freedom of Information Act

- A. All Prequalification Applications submitted to AlexRenew become the property of AlexRenew and are subject to the disclosure requirements of § 2.2-4342 of the Virginia Public Procurement Act and the Virginia Freedom of Information Act (FOIA) (Virginia Code Section § 2.2—3700 et seq.). Applicants are advised to familiarize themselves with the provisions of each Act referenced herein to ensure that documents identified as confidential will not be subject to disclosure under FOIA. In no event shall AlexRenew be liable to an Applicant for the disclosure of all or a portion of an Application submitted pursuant to this request not properly identified as confidential.
- B. If an Applicant has special concerns about information which it desires to make available to AlexRenew but which it believes constitutes a trade secret, proprietary information, or other confidential information exempted from disclosure, such Applicant should specifically and conspicuously designate that information as such in its Application and state in writing why protection of that information is needed. The Applicant should make a written request to this effect as part of its Prequalification Application package. The written request shall:
 - 1. Invoke such exemption upon the submission of the materials for which protection is sought;
 - 2. Identify the specific data or other materials for which the protection is sought;
 - 3. State the reasons why the protection is necessary;
 - 4. Applicant shall not designate as trade secrets or proprietary information (a) an entire bid, proposal, or Prequalification Application; (b) any portion of a bid, proposal, or Prequalification Application that does not contain trade secrets or proprietary information; or (c) line item prices or total bid, proposal, or Prequalification Application prices; and
 - 5. Failure to take such precautions prior to submission of an Application may subject confidential information to disclosure under the Virginia FOIA.

6.4 Compliance with the Law in Virginia

- A. Failure to comply with the law with regard to those legal requirements in Virginia (whether federal or state) regarding an Applicant's ability to lawfully offer and perform any services proposed or related to the Project may render a submittal, in the sole and reasonable discretion of AlexRenew, non-responsive and/or non-responsible, and in that event such submittal may not be considered for selection of contract award.

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Attachment A
Prequalification Application

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PREQUALIFICATION APPLICATION

I understand that the omission of any items listed below from this Prequalification Application may be cause for rejection of the application as non-responsive and/or non-responsible. I have ensured that I have received and acknowledged any and all Addenda.

**Applicant
(Company)
Name:**

**Applicant
Address:**

Applicant's Virginia Contractor's License No.: _____ **Class:** _____

**Applicant's Federal Employer Identification
Number (FEIN):** _____

Applicant may attach additional information deemed appropriate to respond. Applicant shall make clear reference to the specific question (e.g. Question 3.B) when attaching additional information. Do not attach additional information irrelevant to the response.

- A. **Trade secrets or proprietary information.** Does the Applicant's Prequalification Application contain information which the Applicant believes constitutes a trade secret, proprietary information, or other confidential information exempted from disclosure?

Yes _____ No _____

If yes, provide a written request in accordance with Section 6.3.B on Applicant's letterhead signed by the Applicant's Authorized Representative.

- B. **Judgments.** Has the Applicant or any officer, director, or owner thereof had any judgments entered against him or her within the past ten years for breach of contracts for governmental or non-governmental construction, including, but not limited to, design-build or construction management?

Yes _____ No _____

If yes, provide details on Applicant's letterhead signed by the Applicant's Authorized Representative.

- C. **Convictions.** Has the Applicant, or any officer, director, owner, project manager, procurement manager, or chief financial official thereof been convicted within the past ten (10) years of a crime related to governmental or non-governmental construction or contracting, including, but not limited to, the Ethics in Public Contracting provisions of the Virginia Public Procurement Act (§ 2.2-4367 et seq.), the Virginia Governmental Frauds Act (§ 18.2 -498.1 et seq.), Chapter

4.2 (§ 59.1 -68.6 et seq.) of Title 59.1, or any substantially similar law of the United States or another state?

Yes _____ No _____

If yes, provide details on Applicant's letterhead signed by the Applicant's Authorized Representative.

- D. **Debarment.** Is the Applicant or any officer, director, or owner thereof currently debarred pursuant to an established debarment procedure from bidding or contracting by any public body, agency of another state, or agency of the federal government?

Yes _____ No _____

If yes, provide details on Applicant's letterhead signed by the Applicant's Authorized Representative.

- E. **Related Project Experience.** Provide a detailed response to Section 4.4.B.1 Related Project Experience on an attached sheet. Please limit your response to three (3) pages.

- F. **Confirmation of Status as Single Corporate Entity.** The Applicants shall acknowledge that it is a single corporate entity in accordance with Section 4.1.A.

Acknowledged _____

- G. **Acknowledgement of No Substantial Non-Compliance.** The Applicant shall acknowledge that it has not been in substantial non-compliance with the terms and conditions of comparable construction contracts with another public body without good cause, as defined in Section 4.4.D.

Acknowledged _____

- H. **Acknowledgement of Personnel Qualification Requirements.** The Applicant shall acknowledge that personnel meet the minimum qualifications outlined in Section 4.4.

Acknowledged _____

- I. **Proof of Authority to Transact Business in Virginia.** The undersigned hereby agrees that, if AlexRenew selects your firm for Contract award as a result of the forthcoming Invitation to Bid, your firm will be required to meet the requirements of Virginia Code Section § 2.2-4311.2.

Please complete the following by checking the appropriate line that applies and providing the requested information:

☐ Applicant is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such Applicant's Identification Number issued to it by the SCC is:

☐ Applicant is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such Applicant's Identification Number issued to it by the SCC is:

☐ Applicant does not have an Identification Number issued to it by the SCC and such Applicant does not require authorization to transact business in Virginia by the SCC for the following reason or reasons (list exemption in the box below)

J. Addenda. The Applicant shall acknowledge that it has received all addenda and shall include signed copies with their Prequalification Application.

Acknowledged _____

By signing and submitting this Prequalification Application, your firm acknowledges and agrees that: the contents of the Prequalification Application are true and correct, it has read and understands the IPQ and that your firm is not currently debarred by a local, state government or the Federal Government.

Person to contact regarding this Prequalification Application:

Name: _____ Title: _____ Tel.: _____

Email: _____

Applicant's Authorized Representative:

Name: _____ Title: _____ Tel.: _____

Signature: _____